Change of Program (Major, Minor, Certificate, Catalog Year)

You must have a minimum cumulative GPA of 2.0 to change your major.

Name ______________________________________________________  Banner ID  900 __ __ __ __

Phone __________________________     GPA _________________

Present Major: __________________________________________  □ BA*  □ BS  □ BSCJ  Other____

Concentration (if applicable) _______________________________________

Present Minor: __________________________________________

Present Catalog Year: ______________________

This is the program of study/checksheet/catalog you are currently following.

MAJORS/CERTIFICATES:

Adding/Changing to a major in a new department requires signature of the department chair of new department (below).

Change major to: __________________________________________  □ BA*  □ BS  □ BSCJ  Other____

Concentration (if applicable) _______________________________________

Add another major or certificate: _____________________________  □ BA*  □ BS  □ BSCJ  Other____

Concentration (if applicable) _______________________________________

Drop major/certificate: ________________________________________  □ BA*  □ BS  □ BSCJ  Other____

Concentration (if applicable) _______________________________________

MINORS: (*The BA degree requires a minor.)

Have you applied for graduation?

Add the following minor: __________________________

Drop the following minor: __________________________

CATALOG YEAR: (*Changing catalog year for one major or minor means ALL majors/minors/certificates must be moved to new catalog year.)

Change my catalog year to the following year: __________________________

Authorization:

______________________________           __________________________
Student Signature                 Date

________________________________________________________________________

Submit form to College of Arts & Sciences Academic Services Office, 100 I. G. Greer Hall

________________________________________________________________________
I accept this student into our department (for major changes only).

Department Chair __________ Date

______________________________           __________________________
Student Signature                 Date

______________________________           __________________________
For Dean’s Office Use

Student GPA                SHAGAPP                DW?
Forgiveness?                2nd degree?               SC?
Email COE?                  Welcome letter           Req file
Banner                      File to new major        Sr ck
Annual Report               Notify OTS for rearticulation

NOTE: If student has majors in different colleges, please notify other college(s) of change to catalog year.  ____